

**OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – Sep 2020**

<b>Issue and Description of Topic</b>	<b>Current Position Objective</b>	<b>Original Due Date</b>	<b>Revised Due Date</b>	<b>Resources Required</b>	<b>Contact</b>	<b>*This item may contain Exempt Information</b>
<b>Revised Draft Budgets 2021 and Outturn Periods 1 - 4</b>	To provides an update of the revised revenue proposals for 2020/2021 to enable Overview and Scrutiny Committee to forward its comments on the proposed draft revised budget and Council Tax levels to Cabinet.	Aug 20	Sep 20	Report	Head of Corporate Services	
<b>CCTV Contract with Rushmoor</b>	To consider the options for and make recommendations on future CCTV service delivery.	Sep 20		Report	Head of Environment & Technical	
<b>5 Councils (5Cs) Contract</b>	To consider the principles of alterations to the 5Cs contract that are being recommended to Cabinet at its meeting in October. To include also a comment on the success of the transfer of Finance (Accountancy) and HR out of the contact.	Sep 20		Report	Joint Chief Executive	
<b>Corporate Risk Management Report</b>	Half-yearly update on corporate risk profile.	Sep 20	Oct 20	Report	Audit Manager	

<b>Flooding</b>	Update from twice yearly meeting of Agencies and Parish Flood Forums.	Oct 20		Minutes of meeting only	Head of Environment & Technical	
<b>Commercialisation Strategy – review of improving efficiency of services, decreasing current or future costs</b>	Review the current position about improving efficiency of services and decreasing current or future costs e.g. through digitalisation and demand reduction. To include also an update on the implementation of Modern.Gov.  (Portfolio Holder for Digitalisation to be invited to attend).	Oct 20		Presentation	Change and Digital Manager	
<b>Planning Development Management Peer Review</b>	To consider the draft Action Plan for Planning Development Management improvement	Nov 20		Report	Head of Place	
<b>Service Plans 2020/2021</b>	To make recommendations on final 2020/2021 Service Plans once Council's COVID-19 budget position is established.	Sep 20	Nov 20	Report	Joint Chief Executive	
<b>Medium Term Financial Strategy</b>	Annual report setting out the Council's Medium-Term Financial Strategy position, prior to consideration by Cabinet.	Nov 20		Report	Head of Corporate	
<b>Treasury Management 2020/21</b>	To consider a Half Year review report on Treasury Management Strategy 2020/21 prior to consideration by Cabinet.	Nov 20		Report	Head of Corporate	

<b>Quarterly Budget Monitoring</b>	Quarterly update on budget position.	Nov 20 Feb 21		Report	Head of Corporate Services	
<b>Car Parking Charges</b>	The Portfolio Holder for Technical Services to be invited to update Committee on progress to agree with parish and town councils any localisation of car park charges	Jan 21		Oral update	Portfolio Holder	
<b>Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan</b>	To comment on the annual report setting out the future Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan, prior to consideration by Cabinet.	Annual	Jan 21	Report	Head of Corporate	
<b>Draft Budget</b>	To make comments on the draft 2021/22 Budget prior to consideration by Cabinet.	Annual	Jan 21	Report	Head of Corporate	
<b>Service Plans</b>	To make recommendations to draft 2021/22 Service Plans prior to consideration by Cabinet.	Annual	Mar 21	Report	Joint Chief Executive	
<b>Chairman's Annual Review of the Work of the Committee.</b>	To consider the Chairman's draft report to Annual Council on a review of the work carried out in the past year by Overview and Scrutiny Committee.	Annual	April 21	Report	Chairman of Overview & Scrutiny Committee.	
<b>Waste Management Contract</b>	To seek Committee's input if material changes to the contract are brought forward for decision.	TBC		Report	Portfolio Holder	

**Heads of Service Attendance**

Once a quarter the respective Heads of Service (in rotation) each be invited to attend Committee to update on performance, targets, and delivery against Service Plans.  
Sep – Head of Environmental & Technical  
Oct – Head of Community  
Nov - Head of Place  
Dec – Head of Corporate

Heads of Service